

Employee Technology Acceptable Use Policy (AUP) Agreement and Website Consent

North St. Francois County R-I School District
Bonne Terre, MO



Employee AUP Consent

The complete Acceptable Use Policy Agreement and Website Consent is accessible from each building administrative office, the district administrative office, or online at: http://www.ncsd.k12.mo.us/technology/forms/AUP_2009.pdf

Employee Name (Print Name): _____

Employee Signature: _____ Date: _____

Building/Department Assignment: _____

- I have read, in its entirety, the North St. Francois County R-I School District Acceptable Technology Usage Policy (AUP) and Website Consent. The list below is only a short summary:
- I agree to abide by its provisions.
- I accept the responsibility of using the district's technology resources for work/curriculum related activities.
- I further understand that violation of any of the provisions outlined therein may result in disciplinary action taken against me, including but not limited to suspension or revocation of access to district technology and suspension or release from contractual duties.
- I understand that my use of the district's technology is **NOT PRIVATE**.
- I understand the school district can and will monitor my use of district technology, including but not limited to monitoring current activities, accessing Internet history, downloading files, browser logs, and any other current and/or any other history of use.
- I understand the district assigned email account is for work/curriculum related activities. (See Technology Frequently Asked Questions web page for further explanation.)
- I understand the district may intercept or access any or all communications sent, files received or stored on the district provided computer and/or files stored on the district's server pursuant to state and federal law.
- I recognize it is impossible to restrict access to all materials available on the Internet. I further recognize that the district is making considerably more than just a 'good faith' effort to prevent unacceptable access to these materials and I will not hold the school district, its employees or its agents responsible for anything I might inadvertently access on the Internet.
- I understand using district or personal technology for student contact is only for curricular or extra curricular activities information. For example: canceling a school related activity, changing practice times, email a lesson, accepting student assignments, emailing and receiving homebound student lessons and scheduling, etc. are acceptable forms of communicating with students/parents/student guardians.
- Additionally, I agree to be responsible for any unauthorized costs arising from my improper use of the district's technology facilities as outlined in the district's acceptable use policy.

Employee Website Consent

Select and sign for **ONE** consent listed below:

I (Print Name) _____ give **Full Permission** for the school district to post my name, as an employee with my teaching/work contracted assignment, on the district's website. I also give **Full Permission** for the school district to **post my picture** with name on the District Website and/or student created online publications. If I choose to develop a web page I accept full responsibility to follow the website guidelines as outlined within the full Acceptable Use Policy Agreement and Website Consent.

I (Print Name) _____ give **Permission** for the school district to post my name, as an employee with my teaching/work contracted assignment, on the district's website, however **Permission is not given** to the school district to use my picture or name on the District Website and/or student created online publications. However, if I choose to develop a web page I accept full responsibility to follow the website guidelines as outlined within the full Acceptable Use Policy Agreement and Website Consent.

I have read the above and agree to the school district's Technology Acceptable Use Policy and Website Consent.

Employee Signature: _____ Date: _____ Board Approved: May 26, 2009